

## SCISSOR LIFT PRE-USE INSPECTION CHECKLIST

<b>Operator:</b>		<b>Date:</b>	
<b>Unit Type:</b>		<b>Lift ID #:</b>	
		<b>Location:</b>	
#	Inspection Item/Description	Pass/Fail/NA	
1	Operating and emergency controls are in proper working condition		
2	Functional upper drive control interlocks (foot pedal, spring lock, etc.)		
3	Emergency lowering function operates properly		
4	Lower operating controls successfully override the upper controls		
5	Both upper & lower controls are protected from inadvertent operation		
6	Control panel is clean; all buttons and switches are clearly visible		
7	All switch and mechanical guards are properly installed and in good condition		
8	All safety indicator lights are in proper working condition		
9	Drive controls function properly and are accurately labeled		
10	Motion alarms are functioning		
11	Safety decals are in place and readable		
12	All guard rails are in place, including basket chains		
13	Work platform extension slides in & out freely with safety locking pins in place		
14	Work platform and extension slides are clean, dry and clear of debris		
15	Lift is free from defects such as cracked welds, fuel leaks, hydraulic leaks, etc.		
16	Tires and wheels are in good condition with adequate pressure (if pneumatic)		
17	Braking devices are operating properly		
18	Manufacturer's operating manual is available		
19	Oil level, Hydraulic oil level, Fuel level, Coolant level		
20	Battery is charged		
Safety Precautions			Check to Confirm
Personal protective equipment is in use (hard hat, fall arrest harness, etc.)			
If conditions are windy, refer to manufacturer guidelines.			
Floor conditions are safe for operation. (Dry, level, free from hazards)			
There are no overhead obstructions.			
Loads do not exceed capacity.			
Watch for vehicular and pedestrian traffic.			
<b>Comments:</b>			
If scissor lift is found to fail any aspect of the inspection, remove from service and report it to your supervisor.			